

19 February 2025

## TO WHOM IT MAY CONCERN

### REFERENCE LETTER FOR UVO COMMUNICATION DESIGN AND PRINT

This letter serves as confirmation that the Department of Science, Technology and Innovation, engaged the services of UVO Communication Design and Print for the editing, design, layout, and printing of its 2023/24 Annual Report.

I am thoroughly satisfied with the services rendered by UVO Communication Design and Print for the following reasons:

1. The professionalism and conduct of their team facilitated the achievement of the desired milestones within the specified timeframes. The team demonstrated exceptional responsiveness and promptly addressed any issues that arose.
2. The document was edited to the highest professional standards.
3. The project management was exemplary, with clearly defined deliverables, timelines, and efficient communication channels, ensuring a seamless and effective collaboration.

In light of these factors, I am pleased to offer my wholehearted recommendation of UVO Communication Design and Print.

You are welcome to contact me should you have any further questions.

Yours sincerely,



Ms Machebane Roslyn Mothiba  
Director: Performance Monitoring and Evaluation  
Tel: 012 843 6442  
Cell: 073 293 1107  
e-mail: [Roslyn.Mothiba@dsti.gov.za](mailto:Roslyn.Mothiba@dsti.gov.za)